

HIDDEN VALLEY LAKE ATHLETIC CLUB

BY-LAWS

REVISED 10/06/2008

**ARTICLE I
AUTHORITY**

Section 1 Function

This organization is established under the direction of the Board of Directors of the Property Owners Association of Hidden Valley Lake, as a separate entity, to form and regulate youth sports programs for the property owners and their dependents.

This club shall not enact any rules or regulations that would conflict with the rules and regulations of the property owners association.

Section 2 Rules of order

The rules contained in the current of edition of "Roberts Rule of Order" shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules of order the club may adopt. The president shall have a copy of this authority every regular and special meeting.

**ARTICLE II
NAME**

The name of this organization shall be "Hidden Valley Lake Athletic Club".

**ARTICLE III
OBJECT**

The object of this organization shall be the promotion of youth athletics for all its members. However, due to various leagues, rules, and regulations, (Knothole baseball, S.A.Y. Soccer, etc.) specific residency requirements may apply before members can participate in some of the programs.

**ARTICLE IV
MEMBERS**

Section 1 Membership Eligibility

The children, parent/s, and or legal guardian/s of those children who have played HVL sports within the past year are eligible to become members of the HVLAC provided ; they are current on all seasonal sports fees and club membership dues, and have filled out all necessary registration documentation.

All members of HVL property owners association are eligible to become members of the HVL athletic club provided: they are current on all POA dues and assessments and have paid athletic club membership dues within the past 12 months.

Section 2 Club Membership Expiration

Club membership expires 12 months after the date of last club membership dues payment.

ARTICLE V FEES AND DUES

Section 1 Club membership dues

A base membership fee of five dollars shall be assessed when paid in conjunction with a season sports fee.

A ten dollar membership fee shall be assessed when not paid in conjunction with a seasonal sports fee.

Section 2 Seasonal Sports Fees

The commissioner for their respective sport shall determine the seasonal sports fees that will be charged to its participants prior to sign ups for their sport. A field usage fee shall be included in the seasonal sports fees.

Section 3 Field Usage Fees

Field usage fee shall be determined by the HVLAC executive board and reviewed on a periodic basis. HVL POA members shall be charged half the usual and customary field usage fee.

Section 4 Fee waivers

The executive board shall have the authority to waive dues, fees, or any other conditions for membership in unusual or special circumstances.

ARTICLE VI OFFICERS

Section 1 Executive Board

This club shall be governed by an "Executive Board" composed of a president, vice-president, treasurer, secretary and a director of fields and grounds.

Section 2 Nominations

At the Regular Meeting one month prior to the Annual Meeting, nominations for the "Executive Board" positions (as described in article V, section 1) will be accepted.

Section 3 President and Vice President

The commissioner of soccer and the commissioner of baseball shall be elected by ballot at the "annual meeting" to serve for one year or until their successors are elected. Their term of office shall begin prior to any new business at the annual meeting at which they are elected. They shall assume the responsibilities of the office of president during their "Inactive" seasons and during their "Active" seasons they shall assume the responsibilities of the office of vice-president.

Section 4 Treasurer, Secretary and Director of Fields and Grounds

The treasurer and the Director of Fields and Grounds shall be elected at the annual meeting in each odd numbered year (2003, 2005 etc.) The secretary shall be elected at the annual meeting in each even numbered year (2004, 2006 etc.).

Section 5 Term of office

The incumbent officers, as of the date of ratification of these by-laws by the club, shall remain in office until their successors are elected as prescribed in Article VI section 3 and 4.

Section 6 Office limits

No members shall hold more than one office at a time.

Section 7 Removal from office/ Vacancies

Any vacancy on the executive board shall be filled within two regular meetings of the club from the date of vacancy by said board. Two consecutive unexcused absences of the regular meetings by the executive board officers shall constitute removal from the executive board positions.

Section 8 Business Management

The executive board shall manage and control the business of this club and shall make all appropriations from its funds but shall not have the power to make the club liable for any debt or debts to an amount which shall exceed the annual income. The executive board shall meet a minimum of four times per year, unless otherwise ordered by the board. The president will fix the date, time, and place of each meeting and announce if the next meeting of the executive board will be open to all members. The executive board shall fix the hour and place of the meetings, make recommendation to the club and perform such duties as are specified in these By-Laws. The board shall be subject to the orders of the club and none of its acts shall conflict with action taken by the club.

ARTICLE VII MEETINGS

Section 1 Regular Meetings

The regular meeting of the club shall be held on the first Monday of each month unless otherwise ordered by the club or the executive board.

Section 2 Annual Meeting

The regular meeting on the first Monday in November shall be known as the Annual Meeting and shall be for the purpose of election officers, receiving reports of officers and committees and any other business that may arise.

Section 3 Special Meetings

Special meetings can be called by the president or by the executive board and shall be called upon written request of 5 members of the club. The purpose of the meeting shall be stated the call except in case of an emergency, at least three days notice shall be given. There must be a minimum of five members present at any special meeting called upon the request of 5 members of the club before any business can transpire.

Section 4 Quorum

A minimum of four members present at any regular meeting shall constitute a quorum.

Section 5 Voting Privileges

The Executive Board may vote at any meeting. Members of the Club must attend three (3) consecutive meetings or six (6) meetings in a twelve (12 month) period to be eligible to vote. Attendance at the third consecutive meeting or the sixth meeting in a twelve month period constitutes eligibility.

ARTICLE VIII BOARD AND COMMITTEES

Section 1 Commissioners and position appointments

During the commissioner's active season he/she will appoint as many commissioners and committee members as necessary to plan, schedule, and or otherwise supervise the athletic teams of the club. The commissioner and any appointed commissioner will appoint all managers' as needed to field a slate of teams for a sports season. Other identified needed program season positions (umpire, coordinator, concession stand manager etc.) will also be appointed by the commissioner each season.

Section 2 Committees

The executive board may establish or abolish standing or special committees as needs arise, at their discretion.

Section 3 Ex-officio member

The president shall be an ex officio member of all committees except the nominating committee.

ARTICLE IX AMENDMENT OF BY-LAWS

These by-laws can be amended at any regular meeting of the club by two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.